

**+++ DEUTSCHE ÜBERSETZUNG AUF DER RÜCKSEITE +++**

Dear fellow students,

in the winter semester 2020 / 2021, due to the pandemic, the student elections for the student parliament and the faculty student councils (course representatives) as well as the strike ballot will be conducted exclusively by postal vote. There are no costs arising for you through the postal vote. The postage is paid by the student body. Please note the following instructions:

**A) Postal voting documents**

With this letter you will receive your postal voting documents. These include:

- the return envelope with the imprint "Studentische Wahlen"
- the ballot form with the self-declaration
- the ballot paper for the strike ballot including an envelope
- the ballot paper for the student parliament including an envelope
- if necessary, the voting paper for the faculty student council including an envelope

**B) Ballot form with the self-declaration**

With the ballot form you declare that you have filled out the ballot paper personally and unobserved. The following information must be filled out on the ballot in a way that you can be clearly identified as the person entitled to vote: first and last name, matriculation number, course of study, second course of study if applicable, handwritten signature.

**C) Strike ballot**

You have one vote ( X ). Decide for YES or NO. The will of the voter must be clearly recognizable.

**D) Student parliament**

You have three votes ( X X X ). You can only give one vote per person. You may cast your votes on persons of one list or split your votes on different lists. Give one, two or three votes. If you cast no votes or more than three votes, your ballot is invalid. The will of the voter must be clearly recognizable.

**E) Faculty Student Council**

If you are studying one of the following courses, E) is relevant for you!

If you are not studying any of the following courses of studies, you can read on at F).

Business Administration (Degree: B.Sc.)

You have three votes ( X X X ). You can only give one vote per person. You may cast your votes on persons of one list or split your votes on different lists. Give one, two or three votes. If you cast no votes or more than three votes, your ballot is invalid. The will of the voter must be clearly recognizable.

Economics (Degree: B.Sc.) / **International Business Administration & Entrepreneurship (Degree: B.Sc.)**

You have five votes ( X X X X X ). You can only give one vote per person. Give one, two, three, four or five votes. If you cast no votes or more than five votes, your ballot is invalid. The will of the voter must be clearly recognizable.

**F) English translation of the ballots**

A non-legally binding translation of the ballot into English can be found at [asta-lueneburg.de/wahlen](http://asta-lueneburg.de/wahlen).

**G) Packing and sending of the postal voting documents**

1. fill out and fold the ballot paper
2. put the ballot paper in the return envelope with the imprint "Studentische Wahlen"
3. put each ballot into the corresponding envelope and close it (!)
4. put the sealed envelopes with the ballots in the colored return envelope
5. close the return envelope with the imprint "Studentische Wahlen"
6. bring the return envelope with the imprint "Studentische Wahlen" to the post office and send it

**H) Deadline for the receipt of election letters**

The election letters must be received by the election office by **November 26th, 2020, 12 pm.**

If you have any questions, please contact us by e-mail: [wahlausschuss@stupa-lueneburg.de](mailto:wahlausschuss@stupa-lueneburg.de)

Members of the election committee:

Elisabeth Frank (deputy president), Isa Freitas Torres, Jannik Delfs, Lotta Löwe, Tino Hübner (president)